

PAYROLL DEDUCTION

Effective with the next pay period, deduct \$ _____
per pay period (minimum is \$5 per day period) *specifically for the
Housing and Food Services Endowment.*

I am paid: Monthly Biweekly

I am:

- A new payroll deduction donor (of any gift to Penn State)
- Changing the dollar amount of current deductions to include the above contribution to the Housing and Food Services Endowment
- Changing the allocation of current deductions to include a contribution to the Housing and Food Services Endowment

*** Explanation of Charges: If you are giving to more than one Penn State area, please be sure the total allocation amounts equal your monthly gift. Please use round dollar figures.**

HFS Endowment	\$
ALLOCATION	Amount per pay period
	\$
ALLOCATION	Amount per pay period
Allocation Code XXXWH	\$
	Total amount per pay period

Employee signature (*required for payroll deduction*) _____ Date _____
This authorization shall remain in effect until I notify Annual Giving that I wish to stop the payroll deduction.

Many employees find that by spreading out their gifts they can do more than might be possible at one time.

Biweekly Payment	Annual Gift	Over 5 Years
\$5	\$130	\$650
\$10	\$260	\$1,300
\$15	\$390	\$1,950
\$20	\$520	\$2,600
Monthly Payment	Annual Gift	Over 5 Years
\$5	\$60	\$300
\$10	\$120	\$600
\$20	\$240	\$1,200
\$25	\$300	\$1,500
\$30	\$360	\$1,800
\$35	\$420	\$2,100
\$40	\$480	\$2,400
\$45	\$540	\$2,700

Housing and Food Services Endowment Founders' Club: Become a founding member of the Housing and Food Services Endowment by contributing \$2,500 or more. Your gift can be spread out over five years. Founders will be recognized, if they wish, by a special plaque in the Housing and Food Services Building.

Questions about the Housing and Food Services Endowment? Please contact the Office of Human Resources, Auxiliary & Business Services, at 814-865-6388. Details can also be found at www.hfs.psu.edu/recognition.

Giving to Penn State: Opportunities for giving are plentiful at all Penn State locations. Visit www.giveto.psu.edu to learn more. Or, contact the Office of Annual Giving at 814-863-2052.